



**Seasonal / Rehire Workflow**

2.

1.

« ‹ › » + ▾ Actions ▾

Type to search 🔍 ↻

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	First name	Status	name	License	City	ST	Cell	Status	Audit	Pass	Score	Company	Updated at	📄
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fred	Active		987654321	Alabama	AL	<a href="#">530-269-8804</a>	Inactive	No	No	100	Vehicle Licens...	9/27/24, 9:31 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	testing	Inactive						Inactive	No	No		Vehicle Licens...	9/18/24, 10:30 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Austin	Type	ut	F0000000	Auburn	CA	<a href="#">222-222-2222</a>	Inactive	No	Yes	101	Vehicle Licens...	9/16/24, 12:00 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sydney	DOT Driver		C1212121	Here	CA	<a href="#">111-111-1111</a>	Inactive	No	No	95	Vehicle Licens...	9/5/24, 8:45 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jason	Non-DOT Driver	ne	F5678976	nowhere	CA	<a href="#">000-045-6666</a>	Inactive	No	Yes	99	Vehicle Licens...	4/23/24, 12:19 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	la	Pass		F7894563	Auburn	CA	<a href="#">530-333-7853</a>	Inactive	No	No	92	Vehicle Licens...	4/3/24, 3:50 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not	Yes		B1234444	Auburn	CA		Inactive	No	No	100	Vehicle Licens...	3/26/24, 2:04 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bucky	No	son	T7878787	auburn	CA		Inactive	No	Yes	90	Vehicle Licens...	3/15/24, 1:21 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	C	Date of hire		W4567894				Inactive	No	No	100	Vehicle Licens...	2/22/24, 4:57 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lisa	45 days		C1234456	Georgetown	CA	<a href="#">530-333-7853</a>	Inactive	No	No	107	Vehicle Licens...	2/22/24, 4:55 PM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Robert	Performance	n	F3748489	Fremont	CA	<a href="#">530-111-1111</a>	Inactive	No	No	100	Vehicle Licens...	2/9/24, 8:08 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jerry	High risk	report	T9090901			<a href="#">888-000-0101</a>	Inactive	No	No	100	Vehicle Licens...	2/9/24, 8:08 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tom	Good	Jones	C1234567	here	CA	<a href="#">530-111-1111</a>	Inactive	No	No	80	Vehicle Licens...	2/9/24, 8:08 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jerry	Excellent	Rice	F8080808	San Francisco	CA	<a href="#">530-609-2271</a>	Inactive	No	No	100	Vehicle Licens...	2/9/24, 8:08 AM	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	jane		d								100	Vehicle Licens...	2/9/24, 8:08 AM	































1. Access Drivers List under the Staff drop-down
2. Filter the driver list to 'inactive'

3.

4.

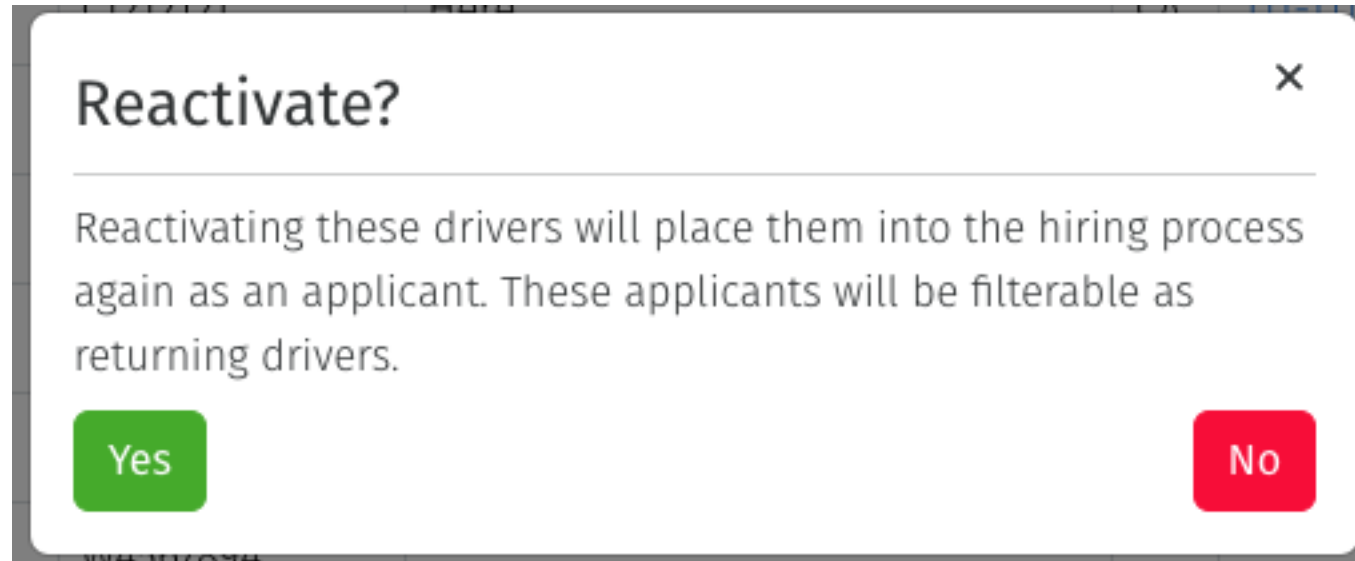
Type to search



<input checked="" type="checkbox"/>		First name		License	City	ST	Cell	Status	Audit	Pass	Score	Company	Updated at
<input checked="" type="checkbox"/>			Fred			AL	<a href="tel:554321">554321</a>	Inactive	No	No	100	Vehicle Licens...	9/27/24, 9:31 AM
<input checked="" type="checkbox"/>			testing					Inactive	No	No		Vehicle Licens...	9/18/24, 10:30 AM
<input checked="" type="checkbox"/>			Austin			CA	<a href="tel:222-222-2222">222-222-2222</a>	Inactive	No	Yes	101	Vehicle Licens...	9/16/24, 12:00 PM
<input checked="" type="checkbox"/>			Sydney			CA	<a href="tel:111-111-1111">111-111-1111</a>	Inactive	No	No	95	Vehicle Licens...	9/5/24, 8:45 AM
<input checked="" type="checkbox"/>			Jason			CA	<a href="tel:000-045-6666">000-045-6666</a>	Inactive	No	Yes	99	Vehicle Licens...	4/23/24, 12:19 PM
<input checked="" type="checkbox"/>			la			CA	<a href="tel:530-333-7853">530-333-7853</a>	Inactive	No	No	92	Vehicle Licens...	4/3/24, 3:50 PM
<input checked="" type="checkbox"/>			Not	Mee		CA	B1234444	Inactive	No	No	100	Vehicle Licens...	3/26/24, 2:04 PM
<input checked="" type="checkbox"/>			Bucky	Johnson		CA	T7878787	Inactive	No	Yes	90	Vehicle Licens...	3/15/24, 1:21 PM
<input checked="" type="checkbox"/>			C	M			W4567894	Inactive	No	No	100	Vehicle Licens...	2/22/24, 4:57 PM
<input checked="" type="checkbox"/>			Lisa	Prust		CA	<a href="tel:530-333-7853">530-333-7853</a>	Inactive	No	No	107	Vehicle Licens...	2/22/24, 4:55 PM
<input checked="" type="checkbox"/>			Robert	Turbin		CA	<a href="tel:530-111-1111">530-111-1111</a>	Inactive	No	No	100	Vehicle Licens...	2/9/24, 8:08 AM
<input checked="" type="checkbox"/>			Jerry	Rupert			<a href="tel:888-000-0101">888-000-0101</a>	Inactive	No	No	100	Vehicle Licens...	2/9/24, 8:08 AM
<input checked="" type="checkbox"/>			Tom	Jones		CA	<a href="tel:530-111-1111">530-111-1111</a>	Inactive	No	No	80	Vehicle Licens...	2/9/24, 8:08 AM
<input checked="" type="checkbox"/>			Jerry	Rice			F8080808						4, 8:08 AM
<input checked="" type="checkbox"/>			jane	doet			B4747476						4, 8:08 AM

3. Select the driver, or driver(s) you want to reactivate

4. Under actions, select Reactivate



5. Confirm you would like to proceed with reactivating the driver/drivers

Applicants	
In progress	⚠️ 53
Submitted	6
Interview	2
Road test	2
Safety review	0
HR review	2
Final review	11
Pending offer	5
On hold	1
Returning drivers	15

The driver/drivers are placed back into the 'Onboarding' section of the dashboard until they have completed resigning consent forms and filling in the missing gap of time from when they were not employed by you on their application.

The onboarding process starts from the beginning per DOT regulations.

\*Rehires can get back into their existing account using their personal credentials: DL # and last four of SSN. They do **not** need to begin a new application from scratch\*